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Peer Review User Guide

Note as of July 2, 2021:

As of December 6, 2019, AAAASF's reporting process previously known as Peer Review was renamed Patient Safety Data Reporting (PSDR). Any mention of Peer Review in this document is now PSDR in the live system.

Effective September 1, 2021, "unanticipated sequela" will been changed to "adverse event". Any mention of unanticipated sequela in this document will be adverse event in the live PSDR system as of 9/1/21.

American Association for Accreditation of Ambulatory Surgery Facilities, Inc. Originally Published: July, 2019

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Login Peer Review

Version to AAAASE Version to AAAASE Name Name	Sign in to your Peer Review account.	Step 1: Teality ID: Entry your AAAASE Facility ID: Hyou do not know your facility ID please context the AAAASE office Step 3: Password - Enter the password associated withy your facility's Feer Review Account. Typod do not know your password click "Forgot your password" To reset your password
		If you do not know your password click "Forgot your password?" to reset your password

Reset Password

	Send email to reset your password
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	We ensure avalence on the designature? Notify Administration 7. Aris to ready our password will be sent to the email. If you do not know your facility administrator or need to update this information please contact the AAAADSF office.



Profile Picture & Left Menu

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	-	To maintain AAAASF accredit	tation, all surgeons within a facility must complete random case	reviews and report all sequelae for the facility to remain compliant.
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Peer Review Reporting Management



Peer Review Period

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Please note: If any of the physicians listed above have not performed three (3) cases during this peer review period, please complete a Peer	
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Random & Sequela Table



Random Review

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	and the second second	Anesthesia momado					
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Adding Procedures - Procedures are listed by techincal description and CPT code		3 Martine					
When you click in the drop down procedure line you will be able to		Patient Care Review					
search by procedure name. Additional procedures can be added by clicking "Add Row." Notes regarding the procedure can be added	1	Select All	O AL O AL	A 4			
under Procedure Notes.	1	Pathology report adequate	O ¥es O №	® NV			
	and the second	Pre-op plan for treatment	O Yes O No	€ N/A			
	1	Plan informed consent Medical history	O Yes O No	В NИ			
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Step 3		Laboratory reports	O Yes O No	8 NA	Patient Care Review corresponding butto	 Simply click the n for each area 	
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Unanticipated Sequela

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Unanticipated Sequela -Death Information



Unanticipated Sequela -Infection Information

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Option 1: Option 2	- Save Sidenti d	
Option 1 · Option 2 Detion 3: Option 4		
Option 3 * Option 4	American Association for Accreditation of Ambulatory Surgery Facilities, Inc. (AAAASP) 62012 Privacy Policy	Step 1: Save/Submit - The progress of the from may be saved to finish at a later
	Step 2 - Step 2 - second to Location - Choose or second top: the antomic location of the infection being reported.	time by clicking "save." Once all identified sequels outcomes have been completed the review may be completed by clicking "Submit."
	Additional rows can be added as necessary.	Please note - an error message will be recieved if any required fields are not completed.
	Uptions 1-7 give the satury to add modifiers to the location - right/fielt/bilateral, superficial/deep, etc.	

Unanticipated Sequela -Liposuction



Random & Sequela -Add Reviewing Physician



Random & Sequela Case Report

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	Random & Sequela Ca	se Report Period Year	Case Type		Status		
-	Arbur William Perry	× × 2 2019	Random Review H U	nanticipated Sequela 🕷 🛛	tomplete # Incomplete #		
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	Export to Excel	American Association for Accredit	ation of Ambelatory Surger	y Facilities, Inc. (AAAASF)	02012 Privacy Policy		
	Step Ranc repo	2: form & Sequela Case Repor rt to Excel for ease of sharin	t - Export physician on ng with staff and rec	compliance ord keeping.			

Peer Review Complaince by Physician

