GLOBAL ACCREDITATION AUTHORITY
Patients First. Always.

600 Central Ave. Ste 265 | Highland Park, IL 60035
(direct) 847.775.1970 | (fax) 847.775.1985
info@QuadA.org

Clinic Administrator's Attestation

The Clinic Administrator must ensure and attest that the facility meets all local, state, and federal regulations, since such governmental regulations may supersede QUAD A Standards. Please note, however, that the stricter regulation applies, whether it is the federal, state, or local regulation, or the QUAD A standard.

Please complete and sign the following document and return to the QUAD A office:

CLINIC ADMINISTRATOR'S ATTESTATION

As Clinic Administrator of the (name of clinic) _____, located at _____, I attest that this facility meets all applicable local, state, and federal zoning and construction codes and regulations, including Certificate of Need requirements, as mandated. I further acknowledge that wherever governmental regulations or codes supersede QUAD A Standards, the stricter rule is applicable, whether it is the local, state, federal regulation or code or QUAD A Standard. Furthermore, I authorize QUAD A to release accreditation reports and corrective action plans to the state Board or Federal government upon request.

_____ _____

Clinic Administrator Signature Date

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OPT Facility Identification Form

Form Last Updated 3/6/2025

Facility Identification Number

Name of Facility **DBA**

Name of Clinic Administrator **Email Address of Clinic Administrator (Required)**

Street Address **Suite**

City **State** **Zip**

Phone **Fax**

Billing Contact Name (only receives Invoice emails) **Billing Contact Email Address**

Facility Owners, Controlling Stockholders and/or Beneficial Ownership (Include Percentages) *(List additional names on separate sheet)*

Facility State Licensure (If Applicable) **Date**

Website

Facility Contacts that need to be included in all QUAD A correspondences:

Full Name **Email Address**

Full Name **Email Address**

Full Name **Email Address**

X

Clinic Administrator's Signature **Date**

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Current OPT Staff Identification Form

Please list all practitioners in the Clinic (Full Time/Part Time/PRN)

Name of Clinician (Please Indicate Credentials – PT, PTA, OT, OTA, SLP, SLP-A)

State Medical License # **Hrs/Week**

Name of Clinician (Please Indicate Credentials – PT, PTA, OT, OTA, SLP, SLP-A)

State Medical License # **Hrs/Week**

Name of Clinician (Please Indicate Credentials – PT, PTA, OT, OTA, SLP, SLP-A)

State Medical License # **Hrs/Week**

Name of Clinician (Please Indicate Credentials – PT, PTA, OT, OTA, SLP, SLP-A)

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State Medical License # **Hrs/Week**

Name of Clinician (Please Indicate Credentials – PT, PTA, OT, OTA, SLP, SLP-A)

State Medical License # **Hrs/Week**

Self-Survey Attestation

As [Director/Administrator] of this facility, I attest that this facility meets all applicable local, state, and federal laws, regulations, rules, and codes ("Applicable Law"), including zoning and construction codes and regulations and Certificate of Need requirements. I further acknowledge that wherever Applicable Law differs from QUAD A Standards, the stricter is applicable, whether it is the Applicable Law or the QUAD A Standard. Wherever Applicable Law conflicts with QUAD A Standards, the Applicable Law supersedes the QUAD A standard. In other words, if the Applicable Law *expressly prohibits* the action the QUAD A standard requires, the Applicable Law will supersede the QUAD A standard.

In compliance with QUAD A's requirement for a self-survey to be conducted annually between routine onsite surveys conducted by QUAD A Surveyors (Standard 1-B-8), I further attest that our staff has conducted a thorough self-assessment of our facility based on:

- all applicable QUAD A standards according to the program in which we are enrolled using the checklist provided,
- the anesthesia class (as applicable),
- any geographically specific standards, and
- any other standards implementation that applies to our facility.

I also attest that we have compiled a comprehensive "Accreditation File" (including accurately recorded determinations of compliance with each standard, completed plans of corrective action based on our self-assessment, and documented evidence of corrections for any citations) and incorporated our findings and lessons learned into our quality assurance and quality improvement process. We will maintain a copy of the complete Accreditation File for a minimum of 3 years and make the same available to QUAD A surveyors at any onsite surveys.

Furthermore, I authorize QUAD A to release accreditation reports and corrective action plans to the state competent government authority for the jurisdiction(s) in which this facility is located upon request.

_____ _____

Director/Administrator Name (Print) Facility ID

_____ _____

Director/Administrator Signature Date